

MINUTES
OF THE EXTRA-ORDINARY MEETING OF
HYTHE TOWN COUNCIL'S
FINANCE & GENERAL PURPOSES COMMITTEE
HELD ON THURSDAY 7TH MAY 2009

Present: Councillor J A Schoner (In the Chair)
 Councillors Mrs K T Belcourt, A Ewart-James, S W Hayward,
 Mrs A Mayne, D Owen, A Smith and R Watson

Also Present: The Town Clerk

Apologies: Councillors R H Carroll, Mrs Z Harris and A Mayne

454/08 MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
MEETING HELD ON THE 23RD APRIL 2009

It was

PROPOSED BY: Councillor A J Ewart-James
SECONDED BY: Councillor D Owen and

RESOLVED – That the Minutes of the Meeting held on the 23rd March 2009, having been circulated, be confirmed as a correct record and signed by the Chairman.

455/08 DECLARATION OF INTERESTS

Councillors K T Belcourt, A J Ewart-James, S W Hayward and D Owen declared personal interests in Min No 460/08 – Heads of Terms Agreement – as Shepway District Councillors.

456/08 ADJOURNMENT OF MEETING FOR PUBLIC INCLUSION IN
ACCORDANCE WITH STANDING ORDER NO. 70

There was no adjournment.

457/08 TENDERS FOR FORMATION OF FOOTBALL PITCH

Members discussed the received prices and considered the recommendation of the Contract Administrator whose letter was read out to Members. Members noted that this decision was subject to endorsement by the Football Foundation. The Town Clerk advised Members that there was £60,000 allocated within the overall project to the pitch and fencing items.

Tender 1	£59,495.00 +VAT
Tender 2	£48,829.60 +VAT (+ £1,700 additional items)
Tender 3	£72,000.00 +VAT

It was

PROPOSED BY: Councillor A J Ewart-James
SECONDED BY: Councillor S W Hayward and

RESOLVED – That Tenderer No 2, ie Bourne Amenity, be awarded the contract for the formation of the new football pitch, subject to endorsement by the Football Foundation.

458/08 TENDERS FOR DRY ROT WORKS/REDECORATION WORKS, HYTHE TOWN HALL

Members discussed the received prices and considered the recommendation of the Contract Administrator (as contained in his letter) to accept Tender 1 as follows:

Tender 1	£15,939.00 +VAT
Tender 2	£16,640.00 +VAT
Tender 3	£22,425.00 +VAT
Tender 4	£10,446.00 +VAT
Tender 5	£19,466.00 +VAT

The lowest tender, ie Tender No 4, was deemed to be too low for the undertaking of the scope of works as identified in the Schedule of Works. The Town Clerk advised Members that there was £15,000 allocated in the Revenue Budget 2009/2010 towards dry rot works, with a separate item of £10,000 for property maintenance.

It was

PROPOSED BY: Councillor K T Belcourt
SECONDED BY: Councillor A J Ewart-James and

RESOLVED – That Tender No 1 (Barwick) be awarded the contract for the dry rot works/redecoration works at Hythe Town Hall, subject to a satisfactory breakdown of costs being received.

It was then

PROPOSED BY: Councillor J A Schoner
SECONDED BY: Councillor K T Belcourt and

RESOLVED: That the Press and Public be excluded due to the confidential nature of the business under Section 1 Sub Section (2) of the Public Bodies (Admission to Meetings) Act 1960 from the following items:

459/08 REPLACEMENT PAVILION FUNDING & FINANCIAL PROFILE

The Chairman went through the Contract Administrator's report with Members (included with these Minutes – pink attachment) as regards the changes in cost breakdown and uplift in costs.

It was

PROPOSED BY: Councillor J A Schoner
SECONDED BY: Councillor D Owen and

RECOMMENDED – That the Town Clerk proceeds to request further borrowing approval from the DCLG for £150,000 to cover any contingencies and the increased costs in respect of the replacement Sports Pavilion and its associated facilities, covering a 20 year borrowing period.

460/08 HEADS OF TERMS AGREEMENT (VERSION NO 4) – RESOLVED MIN NO 453/08 REFERS

Members discussed the previously circulated revisions (Version No 4) which had been received from Shepway District Council in respect of the proposed District Council’s grant contribution towards the new Sports Pavilion and Football Pitch.

It was

PROPOSED BY: Councillor J A Schoner
SECONDED BY: Councillor A Smith and

RESOLVED – That:

1. The Town Clerk writes to Shepway District Council to ascertain why the agreement had been changed (ie from Version 3 to Version 4).
2. The Town Clerk to set out the revised financial profile of the project to Shepway District Council.
3. The Town Clerk seeks assurance that the Shepway District Council funding was to be forthcoming.

Meeting closed at 8.02 p.m.

Dated the Day of 2009

.....CHAIRMAN