

**MINUTES**  
**OF THE MEETING OF**  
**HYTHE TOWN COUNCIL'S**  
**FINANCE & GENERAL PURPOSES COMMITTEE**  
**HELD ON THURSDAY 6<sup>TH</sup> NOVEMBER 2008**

Present: Councillor J A Schoner (In the Chair)  
  
Councillors Mrs K T Belcourt, R H Carroll, A J Ewart-James,  
Mrs Z Harris, A Mayne, D Owen, A Smith and R Watson

Also Present: The Town Clerk

Apologies: Councillors S W Hayward and Mrs A Mayne

**247/08 MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON 9<sup>TH</sup> OCTOBER 2008**

It was

**PROPOSED BY:** Councillor R H Carroll  
**SECONDED BY:** Councillor D Owen and

**RESOLVED** – That the Minutes of the Meeting held on the 9<sup>th</sup> October 2008, having been circulated, be confirmed as a correct record and signed by the Chairman.

**248/08 DECLARATION OF INTERESTS**

Councillor Mrs K T Belcourt declared a personal interest in Min No 256/08 – Age Concern Window – Grandmother bathes at Age Concern Day Care Centre.

Councillor Mrs K T Belcourt declared a personal interest in Min No 257/08 – Gate on the Green – School Governor of Hythe Bay Church of England Primary School.

Councillor D Owen declared a personal interest in Min No 263/08 – Side Gate & Environs at 13 Sturdy Close – personal friend of the householder.

Councillor D Owen declared a personal interest in Min No 264/08 – EDF Energy – personal friend of the recipient of the electricity supply.

**249/08 ADJOURNMENT OF MEETING FOR PUBLIC INCLUSION IN ACCORDANCE WITH STANDING ORDER NO. 70**

There were no written or verbal questions from the public.

**250/08 APPROVAL OF PAYMENTS FOR THE PERIOD TO 21<sup>ST</sup> OCTOBER 2008**

It was

**PROPOSED BY:** Councillor D Owen  
**SECONDED BY:** Councillor a Smith and

**RESOLVED** – That the payments for the period to 21<sup>st</sup> October 2008, covering cheque numbers 011114 - 011156 be authorised, as appended to these Minutes.

**251/08 APPROVAL OF BUDGET STATEMENT TO 21<sup>ST</sup> OCTOBER 2008**

It was

**PROPOSED BY:** Councillor R H Carroll  
**SECONDED BY:** Councillor R Watson and

**RESOLVED** – That the Budget Statement to 21<sup>st</sup> October 2008 be approved.

**252/08 APPROVAL OF BALANCE SHEET & INCOME & EXPENDITURE ACCOUNT TO 21<sup>ST</sup> OCTOBER 2008**

It was

**PROPOSED BY:** Councillor R Watson  
**SECONDED BY:** Councillor D Owen and

**RESOLVED** – That the Balance Sheet and Income & Expenditure Account to 21<sup>st</sup> October 2008 be approved.

**253/08 REPORT OF RECEIPTS TO 21<sup>ST</sup> OCTOBER 2008**

It was

**PROPOSED BY:** Councillor R H Carroll  
**SECONDED BY:** Councillor D Owen and

**RESOLVED** - That the Receipts for the period to 21<sup>st</sup> October 2008 be accepted.

**254/08 TRANSFER OF FUNDS – RESOLVED MIN NO 253/07 REFERS**

It was

**PROPOSED BY:** Councillor A Ewart-James  
**SECONDED BY:** Councillor R H Carroll and

**RESOLVED** – That the transfer of £2,000.00 from Capital to Revenue amounting to £2000.00 of Capital Interest be authorised.

**255/08 PORTRAIT OF CHARLES JAMES FOX – RESOLVED MIN NO 227/08 REFERS**

The Chairman reported on the value of the Charles James Fox portrait. The Town Clerk reported on a received potential valuation from Bonhams, as previously circulated to Members, amounting to between £7,000 - £10,000.

**256/08 AGE CONCERN WINDOW**

Members considered the previously circulated correspondence from Age Concern in respect of the bathroom window at Sanford House.

It was

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor R H Carroll

That Hythe Town Council gives Age Concern permission to replace the window in its bathroom, subject to the submitted design and specification being agreed.

**Proposed Amendment**

It was

**PROPOSED BY:** Councillor Mrs K T Belcourt

**SECONDED BY:** Councillor A Mayne

That 50% of the cost, including the VAT element arising on this amount, be borne by Hythe Town Council.

**257/08 GATE ON THE GREEN – RESOLVED MIN NO 198/08 REFERS**

The Town Clerk reported on progress to date in respect of the specification and licence.

It was

**PROPOSED BY:** Councillor D Owen

**SECONDED BY:** Councillor a Smith

That an asphalt finish in accordance with the surveyor's recommendations be approved, with the incorporation of a straight path up to a maximum of 7 metres.

It was then

**PROPOSED BY:** Councillor J A Schoner

**SECONDED BY:** Councillor R H Carroll and

**RECOMMENDED** – That the apron approach design be accepted.

**The amendment was carried and the substantive motion was then put and carried**

**Councillor A Mayne recorded his vote against this recommendation.**

**258/08 INSURANCE PROVISIONS**

Members discussed the renewal of the current long term agreement which was due to expire in April 2009.

It was

**PROPOSED BY:** Councillor J A Schoner

**SECONDED BY:** Councillor Mrs Z Harris and

**RECOMMENDED** – That the Town Clerk, the Assets Working Group and Councillor D Owen review the existing policy arrangements and seek other optional quotes from the designated Local Councils' insurers – AON and Norwich Union, as well as from Zurich.

**259/08 LICENCE FOR GATE TO THE ALLOTMENTS AT TWISS ROAD – RESOLVED MIN NO 193/08 REFERS**

Members discussed the previously circulated Licence in respect of the above.

It was

**PROPOSED BY:** Councillor A Ewart-James  
**SECONDED BY:** Councillor Mrs Z Harris and

**RECOMMENDED** – That the Licence for the gate to the allotments at Twiss Road be approved, subject to the amendment within the licence agreement for the key deposit to be £5.00.

**260/08 HYPHE LAWN TENNIS & CRICKET CLUB**

Members discussed the failure of compliance in respect of the clearance of the spoil and grass cuttings that had been left by the Tennis Club's contractors on Hythe Town Council property and the mound of weeded topsoil on land leased to Hythe Cricket Club.

It was

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor A Ewart-James and

**RECOMMENDED** – That:

1. The Tennis Club and Cricket Club be given 28 days to comply with the clearance of the spoil and grass cuttings that had been left by the Tennis Club's contractors on Hythe Town Council property and the mound of weeded topsoil on land leased to Hythe Cricket Club.
2. A meeting to be arranged with representatives of the Tennis & Cricket Clubs and the Mayor, the Chairman of Finance & General Purposes Committee and the Town Clerk.

**261/08 REPLACEMENT SPORTS PAVILION UPDATE**

The Town Clerk reported on the meeting held with the Football Foundation on the 29<sup>th</sup> October 2008 and this was noted by Members. Congratulations were given to the Town Clerk and the Sports Pavilion Sub-Committee for their work on this project.

**262/08 FISHER CLOSE**

Members considered the previously circulated correspondence in regard to covenant arrangements in respect of a business being undertaken from a private dwelling.

It was

**PROPOSED BY:** Councillor Mrs K T Belcourt  
**SECONDED BY:** Councillor D Owen and

**RECOMMENDED** – That this particular covenant not be enforced on this particular occasion as Shepway District Council had investigated this matter thoroughly and it had not considered the business use to be a nuisance.

**263/08 SIDE GATE & ENVIRONS AT 13 STURDY CLOSE**

Members discussed the previously circulated correspondence in respect of the above matter.

It was

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor A Ewart-James and

**RECOMMENDED – That:**

1. The resident at No 13 Sturdy Close be given 28 days to conform with the terms of the licence and arrange for the transplanting of all flora to his own property and re-instate the ground.
2. Non-conformity of this instruction would result in the licence agreement's being revoked.

**264/08 EDF ENERGY**

Members discussed the previously circulated correspondence from C R Child & Partners in respect of a wayleave and easement on the Green, Hythe.

It was

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor R H Carroll and

**RECOMMENDED – That:**

1. A one-off payment of £6,600 be accepted from EDF Energy.
2. A peppercorn rent of £5.00 per annum be agreed with EDF Energy.

**Councillor A Mayne left the Chamber during the next item.**

**265/08 EXTERNAL AUDIT 2007/2008**

The Town Clerk reported to Members on the conclusion of the last financial year's audit which had been concluded, without qualification.

Meeting closed at 8.35 p.m.

Dated the                      Day of                      2008

.....CHAIRMAN