

**MINUTES**

**OF THE MEETING OF**

**HYTHE TOWN COUNCIL'S**

**FINANCE & GENERAL PURPOSES COMMITTEE**

**HELD ON THURSDAY 14<sup>TH</sup> JANUARY 2010**

- Present:** Councillor J A Schoner (In the Chair)
- Councillors Mrs K T Belcourt, D Briddock, A J Ewart-James, M J Lyons, S Matthews, D Owen and R Watson
- Also Present:** The Town Clerk
- Apologies:** Councillors S W Hayward, Mrs R J Griffiths, A Mayne, Mrs A Mayne and A Smith

**305/09 MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON 17<sup>TH</sup> DECEMBER 2009**

It was

- PROPOSED BY:** Councillor D Briddock  
**SECONDED BY:** Councillor A J Ewart-James and

**RESOLVED** – That the Minutes of the Meeting held on the 17<sup>th</sup> December 2009, having been circulated, be confirmed as a correct record of the meeting and signed by the Chairman.

**306/09 DECLARATION OF INTERESTS**

There were none declared.

**307/09 ADJOURNMENT OF MEETING FOR PUBLIC INCLUSION IN ACCORDANCE WITH STANDING ORDER NO. 70**

There was no adjournment.

**308/09 APPROVAL OF PAYMENTS FOR THE PERIOD TO 31<sup>ST</sup> DECEMBER 2009**

It was

- PROPOSED BY:** Councillor D Owen  
**SECONDED BY:** Councillor R Watson and

**RESOLVED** – That the payments for the period to 31<sup>st</sup> December 2009, covering cheque numbers 011687 - 011714 be authorised, as appended to these Minutes.

**309/09 APPROVAL OF BUDGET STATEMENT TO 31<sup>ST</sup> DECEMBER 2009**

It was

- PROPOSED BY:** Councillor D Owen  
**SECONDED BY:** Councillor M J Lyons and

**RESOLVED** – That the Budget Statement to 31<sup>st</sup> December 2009 be approved.

**310/09 APPROVAL OF BALANCE SHEET & INCOME & EXPENDITURE ACCOUNT TO 31<sup>ST</sup> DECEMBER 2009**

It was

**PROPOSED BY:** Councillor Mrs K T Belcourt  
**SECONDED BY:** Councillor D Owen and

**RESOLVED** – That the Balance Sheet and Income & Expenditure Account to 31<sup>st</sup> December 2009 be approved.

**311/09 REPORT OF RECEIPTS TO 31<sup>ST</sup> DECEMBER 2009**

It was

**PROPOSED BY:** Councillor D Owen  
**SECONDED BY:** Councillor R Watson and

**RESOLVED** - That the Receipts for the period to 31<sup>st</sup> December 2009 be accepted.

**312/09 TRANSFER FROM CAPITAL TO REVENUE – RESOLVED MIN NO 271/09 REFERS**

It was

**PROPOSED BY:** Councillor Mrs K T Belcourt  
**SECONDED BY:** Councillor M J Lyons and

**RESOLVED** – That:

- (i) The transfer of £4,000 from Capital to Revenue amounting to £4,000 of Capital Interest be authorised.
- (ii) The transfer £2,030.75 from Capital to Revenue in respect of the Allotments R/R Fund be authorised.
- (iii) The transfer of up to £150k from the SIBA 30 day account to Revenue in respect of stage payments made to Contractors in regards to the Sports Pavilion be authorised.
- (iv) Transfer of Borrowing  
The Chairman and Town Clerk outlined the position to Members.

It was

**PROPOSED BY:** Councillor Mrs K T Belcourt  
**SECONDED BY:** Councillor D Owen and

**RECOMMENDED** – That:

- 1 The transfer of £150k of borrowing from the Davis Oakland Charity be made.
- 2 The repayment of the same amount to the Public Works Loan Board commensurately be confirmed.
- 3 The DCLG to be again advised of this course of action and ie, that the level of borrowing remaining unchanged for the time being.

**313/09 CAPITAL BUDGET FOR 2010/2011 – TOWN CLERK'S REPORT 09/09 REFERS**

The Chairman ran through the main points as contained in the draft Capital Budget and the accompanying Town Clerk's report 09/09.

It was

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor D Owen and

**RECOMMENDED** - That the Capital Budget Statement for the financial year 2010/11 and its provisions be accepted, as appended to these Minutes.

**314/09 SCALES OF FEES & CHARGES**

Members discussed the previously circulated Town Clerk’s 10/09 report and fees schedule and the recommendations contained therein.

It was

**PROPOSED BY:** Councillor Mrs K T Belcourt  
**SECONDED BY:** Councillor M J Lyons and

**RECOMMENDED** – That the schedule of fees and charges for the financial year 2010/11 be approved.

**315/09 HYTHE SPORTS PAVILION – INTERNAL CEILING FINISH**

The Chairman reported to Members on the cladding of the above ceiling in a cedar wood finish. Members noted that this would be an additional item to the budget. A firm quotation for the additional work was not available at the time of the meeting.

**316/09 HYTHE SPORTS PAVILION – CLEANING SCHEDULE**

It was

**PROPOSED BY:** Councillor M J Lyons  
**SECONDED BY:** Councillor R Watson and

**RECOMMENDED** – That the Town Clerk negotiate with the present Pavilion Contractor regarding the addition of the cleaning and caretaking of the upper floor of the new building.

Meeting closed at 7.20 p.m.

Dated the Day of 2010

.....CHAIRMAN