

MINUTES

OF THE MEETING OF

HYTHE TOWN COUNCIL'S

FINANCE & GENERAL PURPOSES COMMITTEE

HELD ON THURSDAY 18TH MARCH 2010

- Present:** Councillor J A Schoner (In the Chair)
Councillors A J Ewart-James, Mrs R J Griffiths, S W Hayward, S Matthews, D Owen, A Smith and R Watson
- Also Present:** The Town Clerk
- Apologies:** Councillors Mrs K T Belcourt, D Briddock, M J Lyons, A Mayne and Mrs A Mayne

371/09 MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON 18TH FEBRUARY 2010

It was

PROPOSED BY: Councillor S W Hayward
SECONDED BY: Councillor A Smith and

RESOLVED – That the Minutes of the Meeting held on the 18th February 2010, having been circulated, be confirmed as a correct record of the meeting and signed by the Chairman.

372/09 DECLARATION OF INTERESTS

Councillors D Owen, A J Ewart-James and S W Hayward declared personal interests in Min Nos 381/09 and 382/09 – Shepway District Councillors.

373/09 ADJOURNMENT OF MEETING FOR PUBLIC INCLUSION IN ACCORDANCE WITH STANDING ORDER NO. 70

There was no adjournment.

374/09 APPROVAL OF PAYMENTS FOR THE PERIOD TO 28TH FEBRUARY 2010

It was

PROPOSED BY: Councillor S W Hayward
SECONDED BY: Councillor A Smith and

RESOLVED – That the payments for the period to 28th February 2010, covering cheque numbers 011751 - 011776 be authorised, as appended to these Minutes.

375/09 APPROVAL OF BUDGET STATEMENT TO 28TH FEBRUARY 2010

It was

PROPOSED BY: Councillor R Watson
SECONDED BY: Councillor Mrs R J Griffiths and

RESOLVED – That the Budget Statement to 28th February 2010 be approved.

376/09 APPROVAL OF BALANCE SHEET & INCOME & EXPENDITURE ACCOUNT TO 28TH FEBRUARY 2010

The Chairman referred to the accompanying sheet with the long term liability shown in respect of outstanding borrowing which had been circulated to Members.

It was then

PROPOSED BY: Councillor D Owen
SECONDED BY: Councillor Mrs R G Griffiths and

RESOLVED – That the Balance Sheet and Income & Expenditure Account to 28th February 2010 be approved, together with the long-term liability statement.

377/09 REPORT OF RECEIPTS TO 28TH FEBRUARY 2010

It was

PROPOSED BY: Councillor A Smith
SECONDED BY: Councillor R Watson and

RESOLVED - That the Receipts for the period to 28th February 2010 be accepted.

378/09 YEAR-END TRANSFERS

It was

PROPOSED BY: Councillor S W Hayward
SECONDED BY: Councillor D Owen and

RESOLVED – That the year-end transfers be approved as follows:

- (i) Legal fees surplus – revenue to capital - £1,283.00
- (ii) Skatepark – capital to revenue - £636.00
- (iii) The Green – capital to revenue - £1,257.00
- (iv) Playground – capital to revenue - £1,724.00
- (v) Eaton Lands – capital to revenue - £150.00

379/09 HYPHE SPORTS PAVILION

- (i) Update on the Project
 The Chairman updated Members on the Project. In respect of the alarm system, it was **AGREED** to take the employers' agent advice and install a stand alone NACOSS approved system and which would be inspected on a regular basis so as to conform with insurance provisions. Security cover options were to be investigated.
- (ii) Hythe Sports Pavilion Income & Expenditure Statement – To date
 The Hythe Sports Pavilion Income & Expenditure Statement was received.
- (iii) FA Charter Standard Status
 The Town Clerk updated Members on the meeting regarding FA Charter Standard Status which took place on the 1st March 2010 and she reported on the lack of attendees at the meeting. Darryl Haden was to attend the AGM of the Sunday Morning League which was to be held in June to discuss the merits of Charter Standard status with the football teams.
- (iv) Additional Caretaking Contractual Matters
 The Town Clerk gave an account in regards to the additional first floor cleaning to the new Pavilion as follows:
 - (a) To carry out additional cleaning duties to the first floor on an estimated hourly basis of three hours per week to encompass, Daily, Weekly and Monthly duties.

- (a) To supply all cleaning materials, including bin liners etc.

It was

PROPOSED BY: Councillor D Owen
SECONDED BY: Councillor Mrs R J Griffiths and

RECOMMENDED – That the additional cleaning duties, at an initial cost of £2,808.00 per annum (ex VAT) for 2010/2011, be agreed with a further year to be negotiated so as to align with the current maintenance contract.

380/09 INSURANCE REVIEW

The Town Clerk reported to Members on the long term agreement available. She had requested a written proposal for the three year “tie in” to Aviva. The Committee considered that a reduction should be provided for a three year deal and left it to the Town Clerk to negotiate the best deal available.

381/09 SDC ENHANCED ACCESS TO SERVICES OUTSIDE FOLKESTONE

The Chairman gave a report on the meeting held with Shepway District Council on the 1st March 2010. The “One Stop” Shop would be vacant until September 2011 and until then this would allow local organisations to take up the accommodation on a temporary basis. A telephone booth was also planned to be installed in Hythe Library for direct public contact to SDC.

382/09 LIGHTING ON HYTHE TOWN HALL

Members discussed the previously circulated correspondence from Shepway District Council in respect of the above, together with the Town Clerk’s e mail of the 3rd March 2010.

It was

PROPOSED BY: Councillor J A Schoner
SECONDED BY: Councillor A Smith and

RESOLVED – That the Town Clerk be authorised to apply for Planning Approval and Listed Building Consent to retain the lighting banner on the Town Hall for a period of five years.

383/09 LIBRARY RENT – RESOLVED MIN NO 271/09 REFERS

Members discussed the use of the power of S137 of the LGA 1972 in respect of the Library Rent.

It was

PROPOSED BY: Councillor S W Hayward
SECONDED BY: Councillor D Owen and

RESOLVED – That in accordance with the provisions of S137 of the LGA 1972 the following payments be approved:

- (i) The Library rent to the 31st March 2010 amounting to £1,541.67 (for one month) be paid to the Davis Oaklands Charitable Trust.
- (ii) The total Library rent for the financial year 2010/2011 amounting to £18,500.00 be paid to the Davis Oaklands Charitable Trust.

384/09 HYTHE SKATEPARK - EXTENSION

The Chairman reported on the project to date and Members considered the proposals for additional equipment. The Town Clerk referred to COMMA (Community Aggregates Fund (2010 – 2011) and other funding opportunities (including Interreg). The Chairman also stated that two quotations with accompanying design layouts had now been received and a third was to be sought. The Town Clerk reported on the Try Angle Award Scheme.

It was then

PROPOSED BY: Councillor S W Hayward
SECONDED BY: Councillor A Smith and

RECOMMENDED – That the skateboard group, who had designed the new skate equipment layout, be nominated for an award by the Try Angle Awards for Ashford and Shepway.

385/09 INTERREG FUNDING

The Chairman reported on Interreg funding in relation to the Skatepark. This funding would provide 50% matched funding. He requested Members to consider other potential projects, as there might be considerable European sums available. The idea of the S106 agreement funds from the Sainsbury’s development was discussed for matched funding purposes. Ideas were required in early April, for submission to the Interreg team by the end of April.

Meeting closed at 8.00 p.m.

Dated the Day of 2010

.....CHAIRMAN