

MINUTES
OF THE MEETING OF
HYTHE TOWN COUNCIL'S
FINANCE & GENERAL PURPOSES COMMITTEE
HELD ON THURSDAY 25TH JUNE 2009

Present: Councillor J A Schoner (In the Chair)

Councillors Mrs K T Belcourt, A J Ewart-James, S W Hayward,
M J Lyons, A Mayne, Mrs A Mayne and A Smith

Also Present: The Town Clerk

Apologies: Councillors D Briddock, S Matthews, D Owen and R Watson

72/09 MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE
MEETINGS HELD ON 22ND & 28TH MAY 2009

It was

PROPOSED BY: Councillor S W Hayward
SECONDED BY: Councillor M J Lyons and

RESOLVED – That the Minutes of the Meetings held on the 22nd and 28th May 2009, having been circulated, be confirmed as correct records and signed by the Chairman.

73/09 DECLARATION OF INTERESTS

There were none declared.

74/09 ADJOURNMENT OF MEETING FOR PUBLIC INCLUSION IN
ACCORDANCE WITH STANDING ORDER NO. 70

There was no adjournment.

75/09 APPROVAL OF PAYMENTS FOR THE PERIOD TO 31ST MAY 2009

It was

PROPOSED BY: Councillor A Smith
SECONDED BY: Councillor A J Ewart-James and

RESOLVED – That the payments for the period to 31st May 2009, covering cheque numbers 011383 - 011403 be authorised, as appended to these Minutes.

76/09 APPROVAL OF BUDGET STATEMENT TO 31ST MAY 2009

It was

PROPOSED BY: Councillor A Smith
SECONDED BY: Councillor A J Ewart-James and

RESOLVED – That the Budget Statement to 31st May 2009 be approved.

77/09 APPROVAL OF BALANCE SHEET & INCOME & EXPENDITURE ACCOUNT TO 31ST MAY 2009

It was

PROPOSED BY: Councillor R H Carroll
SECONDED BY: Councillor Mrs K T Belcourt and

RESOLVED – That the Balance Sheet and Income & Expenditure Account to 31st May 2009 be approved.

78/09 REPORT OF RECEIPTS TO 31ST MAY 2009

It was

PROPOSED BY: Councillor A Smith
SECONDED BY: Councillor Mrs A Mayne and

RESOLVED - That the Receipts for the period to 31st May 2009 be accepted.

79/09 AUTHORISATION OF TRANSFER OF FUNDS

It was

PROPOSED BY: Councillor Mrs K T Belcourt
SECONDED BY: Councillor A Smith and

RESOLVED – That the following transfers be authorised:

- (i) £1,519.64 from revenue to capital in respect of the Allotments R/R Fund.
- (ii) £38,910.91 from capital to revenue in respect of the Sports Pavilion Project.

80/09 THE GREEN PLAY AREA SAFETY SURFACING – RESOLVED MIN NO 44/09 REFERS

The Chairman went through the received prices as follows:

£8,232.00 (Wicksteed Leisure) * £5,890.00 (SSP) * £5,088.00 (Playcom) *

It was

PROPOSED BY: Councillor Mrs K T Belcourt
SECONDED BY: Councillor A J Ewart-James and

RESOLVED – That the lowest quote of £5,088 from Playcom be accepted.

* Details given after decision was made.

81/09 APPROVAL OF BORROWING – RESOLVED MIN NOS 459/08 & 43/09 REFER

It was

PROPOSED BY: Councillor J A Schoner
SECONDED BY: Councillor Mrs K T Belcourt and

RESOLVED – That:

1. The Town Clerk be authorised to proceed with the borrowing of £180k from the Public Works Loan Board in respect of the replacement Sports Pavilion over a period of 30 years (today's rate of 4.36%).

2. The Town Clerk be authorised to proceed with the borrowing of £150k from the Public Works Loan Board in respect of the replacement Sports Pavilion over a period of 20 years (today's rate of 3.85%).

The Town Clerk advised that the above rates were liable to daily fluctuations.

82/09 KENT TREE WARDEN SCHEME

Members considered the previously circulated request from BCTV in respect of funding for Hythe's Tree Wardens.

It was

PROPOSED BY: Councillor A Smith
SECONDED BY: Councillor R H Carroll and

RECOMMENDED – That a donation of £100.00 be granted to BCTV in respect of funding for Hythe's Tree Wardens.

83/09 HORN STREET RECREATION GROUND

Members discussed the previously circulated emails from Horn Street residents.

It was

PROPOSED BY: Councillor S W Hayward
SECONDED BY: Councillor M J Lyons and

RECOMMENDED – That:

1. The Town Clerk be requested to ask the Play Area Inspector to appraise the equipment as to noise levels and to take the appropriate course of action.
2. The PCSO's be requested to patrol the area during the summer months.

84/09 KENT DOWNS AONB VILLAGE SIGNING – PLANS & WORKS MIN NO 49/09 REFERS

This matter had been previously discussed by the Plans & Works Committee and Members now discussed the financial requirements for the above project. Details had been previously circulated.

It was

PROPOSED BY: Councillor A J Ewart-James
SECONDED BY: Councillor R H Carroll and

RESOLVED – That the Town Council agrees to contribute up to 50% of the cost for x3 signs from the Miscellaneous Establishment Costs budget (Revenue) at the sites as previously specified by the Plans & Works Committee.

85/09 DRY ROT & REDECORATION, HYTHE TOWN HALL – RESOLVED MIN NO 452/08 REFERS

Members discussed the previously circulated correspondence from the Town Council's Chartered Surveyor in respect of the above. The quotes had been previously discussed at the Finance & General Purposes meeting on the 7th May 2009 when 6 firms had been assessed and the two lowest quotes were then re-appraised (Companies A & B).

The Chairman advised that prices were below the allocated budget provision.

It was

PROPOSED BY: Councillor Mrs K T Belcourt
SECONDED BY: Councillor A Smith and

RESOLVED – That:

1. Company B's quote of £19,577.00 be accepted.
2. The works were to cover both the dry rot and redecoration works at the Town Hall.

86/09 HYTHE FIREWORKS & BONFIRE REPORT

Councillor M Lyons updated Members on the current position. £2,200 had been promised by various organisations and the Chairman of the Society was to contribute £600. A Councillor had promised to underwrite the event to the tune of £2.5k. The insurance costs were phenomenally expensive and the Town Council's insurance was intended to be used for the 4th November 2009 event. There was to be a rollover of finance year on year. £2,000 was required for the current year with the remainder rolled over to next year's event. There was in addition £200 allocated from the Town Council's Arts, Culture & Leisure Fund and £80 donations from the caterer and from the 2008 event.

87/09 MINUTES OF THE SEEDA SPORTS PAVILION STEERING GROUP OF THE 18TH JUNE 2009

The Chairman reported on the CCTV Committee meeting held on the 22nd June 2009 which followed on from the above meeting. The CCTV Consultant had previously prepared a scheme whereby £30k had been estimated to be the overall cost of all the CCTV elements of the project. Following on from the above CCTV Committee meeting, the Consultant was to prepare new proposals which were to be presented at the Town Council meeting on the 2nd July 2009, whereat a proposal would be made to proceed to tender.

It was then

PROPOSED BY: Councillor A Smith
SECONDED BY: Councillor S W Hayward and

RECOMMENDED – That the Minutes of the SEEDA Sports Pavilion Steering Group Meeting of the 18th June 2009 be received and the decisions taken therein be endorsed.

88/09 ROGER DE HAAN CHARITABLE TRUST – PROPOSED SPORTS DEVELOPMENT

Members discussed the previously circulated e mail from Mr Jim Lynch in respect of the above.

It was

PROPOSED BY: Councillor Mrs K T Belcourt
SECONDED BY: Councillor A J Ewart-James and

RESOLVED – That this project be supported by the Town Council.

89/09 FREE USE OF SOUTH ROAD

Members discussed the previously circulated email from Mr T Houlahan in respect of free use of South Road Recreation Ground for a six-a-side football tournament.

It was

PROPOSED BY: Councillor R H Carroll
SECONDED BY: Councillor S W Hayward and

RECOMMENDED – That:

1. Free use of South Road Recreation Ground be granted, subject to the usual conditions' being met, with a date to be determined.
2. Hythe Green Cricket Club to be requested to switch its fixture on the 6th September 2009, if necessary.

Meeting closed at 7.48 p.m.

Dated the Day of 2009

.....CHAIRMAN