

MINUTES
OF THE MEETING OF
HYTHE TOWN COUNCIL'S
FINANCE & GENERAL PURPOSES COMMITTEE
HELD ON THURSDAY 7TH FEBRUARY 2008

Present: Councillor R H Carroll (In the Chair)
Councillors Mrs K T Belcourt, A J Ewart-James, Mrs Z Harris,
A Mayne, Mrs A Mayne, D Owen, A Smith and R Watson

Also Present: The Town Clerk, Finance Clerk and Councillor R Belcourt

Apologies: Councillors Mrs L Oliver, J Oliver and J A Schoner

**316/07 MINUTES OF THE FINANCE AND GENERAL PURPOSES
COMMITTEE MEETING HELD ON 10TH JANUARY 2008**

It was

PROPOSED BY: Councillor Mrs K T Belcourt
SECONDED BY: Councillor A J Ewart-James and

RESOLVED – That the Minutes of the meeting held on the 10th January 2008, having been circulated, be confirmed as a correct record and signed by the Vice-Chairman.

317/07 DECLARATION OF INTERESTS

There were none declared.

**318/07 ADJOURNMENT OF MEETING FOR PUBLIC INCLUSION IN
ACCORDANCE WITH STANDING ORDER NO. 70**

There were no written or verbal questions from the public.

**319/07 APPROVAL OF PAYMENTS FOR THE PERIOD TO 31ST JANUARY
2008**

It was

PROPOSED BY: Councillor A J Ewart-James
SECONDED BY: Councillor Mrs K T Belcourt and

RESOLVED – That the payments for the period to 31st January 2008, covering cheque numbers 010801 – 010835 be authorised, as appended to these Minutes.

320/07 APPROVAL OF BUDGET STATEMENT TO 31ST JANUARY 2008

It was

PROPOSED BY: Councillor A Smith
SECONDED BY: Councillor D Owen and

RESOLVED – That the Budget Statement to 31st January 2008 be approved.

321/07 APPROVAL OF BALANCE SHEET & INCOME & EXPENDITURE ACCOUNT TO 31ST JANUARY 2008

It was

PROPOSED BY: Councillor Mr Z Harris
SECONDED BY: Councillor D Owen and

RESOLVED – That the Balance Sheet and Income & Expenditure Account to 31st January 2008 be approved.

322/07 REPORT OF RECEIPTS TO 31ST JANUARY 2008

It was

PROPOSED BY: Councillor A Smith
SECONDED BY: Councillor R Watson and

RESOLVED - That the Receipts for the period to 31st January 2008 be accepted.

323/07 TO AUTHORISE THE TRANSFER FROM CAPITAL TO REVENUE – RESOLVED MIN NO 191/07 REFERS

It was

PROPOSED BY: Councillor A Smith
SECONDED BY: Councillor D Owen and

RESOLVED - That the transfer of £930.19 from Capital to Revenue in respect of works undertaken at the Pavilion, South Road Recreation Ground be authorised.

324/07 WEBSITE DEVELOPMENT

Members discussed the previously circulated Finance Clerk's report on the Town Council's website. The Finance Clerk was present at the meeting to answer any questions from Members.

It was

PROPOSED BY: Councillor R H Carroll
SECONDED BY: Councillor Mrs K T Belcourt and

RECOMMENDED – That:

1. The Finance Clerk's report be noted and the situation be reviewed in six months.
2. Thanks be given to the Finance Clerk for his work in this matter.

The Finance Clerk left the meeting at this juncture.

325/07 YOUTH FUND ALLOCATION FOR 2008/2009

Members discussed the previously circulated request from the Hythe Festival Company. The Town Clerk reported on the details of the items put forward for funding.

It was

PROPOSED BY: Councillor A J Ewart-James
SECONDED BY: Councillor Mrs K T Belcourt and

RECOMMENDED – That £2,000 be granted from the Hythe Youth Fund item held within the Revenue Reserves to the Hythe Festival Company in respect of the “Free-For-All Fun Day” on the Green during Festival Week aimed at the youth of the Town, subject to the usual conditions’ being met, including the reception of appropriate receipted invoices.

326/07 VISITOR BOOK FOR OAKLANDS AND THE TOWN HALL

Members discussed the previously circulated correspondence from Councillor M J Dearden and the Town Clerk’s response.

Town Hall

It was

PROPOSED BY: Councillor A J Ewart-James
SECONDED BY: Councillor D Owen and

RECOMMENDED – That no visitor book be placed at the Town Hall.

Oaklands

It was

PROPOSED BY: Councillor K T Belcourt
SECONDED BY: Councillor A Smith and

RECOMMENDED – That:

1. A visitor’s book be placed at Oaklands for visiting Members of the Public and Councillors to sign when they attended meetings.
2. The “counter service” to be unaffected in regard to the operation of a visitor’s book.

327/07 APPOINTMENT OF EXTERNAL AUDITOR

The Town Clerk reported on the appointment of Mr Alun Williams as External Auditor to Hythe Town Council for a five year period, commencing with the 2007/08 accounts.

328/07 SOUTH ROAD RECREATION GROUND

The Town Clerk reported on progress to date and other related matters, in particular as regards to the Town Green Inquiry and discussions with the Football Foundation. She was thanked for her work in this matter.

It was then

PROPOSED BY: Councillor R H Carroll
SECONDED BY: Councillor A J Ewart-James and

RESOLVED: That the Press and Public be excluded due to the confidential nature of the business under Section 1 Sub Section (2) of the Public Bodies (Admission to Meetings) Act 1960 from the following item:

Councillor M J Dearden entered the Chamber at this juncture.

329/07 TENDER – GROUNDS MAINTENANCE CONTRACT

The Town Clerk reported on tenders received for the above works as follows:

Tender 1	£47,566.98
Tender 2	£64,759.77

She further advised that interviews were to take place with the two tenderers.

It was

PROPOSED BY: Councillor A J Ewart-James
SECONDED BY: Councillor D Owen and

RECOMMENDED – That interviews take place and the findings be discussed at the full Council Meeting on the 13th March 2008.

Meeting closed at 8.26 pm.

Dated the Day of 2008

.....CHAIRMAN