

**MINUTES**  
**OF THE MEETING OF**  
**HYTHE TOWN COUNCIL'S**  
**FINANCE & GENERAL PURPOSES COMMITTEE**  
**HELD ON THURSDAY 1<sup>ST</sup> MAY 2008**

**Present:** Councillor J A Schoner (In the Chair)  
Councillors R H Carroll, A J Ewart-James, Mrs Z Harris, A Mayne,  
Mrs A Mayne, A Smith and R Watson

**Also Present:** The Town Clerk

**Apologies:** Councillors Mrs K T Belcourt, S W Hayward, Mrs L Oliver, J Oliver and  
D Owen

**407/07 MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE  
MEETING HELD ON 3<sup>RD</sup> APRIL 2008**

It was

**PROPOSED BY:** Councillor R H Carroll  
**SECONDED BY:** Councillor A Mayne and

**RESOLVED** – That the Minutes of the meeting held on the 3<sup>rd</sup> April 2008, having been circulated, be confirmed as a correct record and signed by the Chairman.

**408/07 DECLARATION OF INTERESTS**

Councillor A J Ewart-James declared a prejudicial interest in Min No 420/07 – Town Green Legal Costs – Shepway District Councillor.

**409/07 ADJOURNMENT OF MEETING FOR PUBLIC INCLUSION IN ACCORDANCE  
WITH STANDING ORDER NO. 70**

There were no written or verbal questions from the public.

**410/07 APPROVAL OF PAYMENTS FOR THE PERIOD TO 25<sup>TH</sup> APRIL 2008**

It was

**PROPOSED BY:** Councillor R H Carroll  
**SECONDED BY:** Councillor A Smith and

**RESOLVED** – That the payments for the period to 25<sup>th</sup> April 2008, covering cheque numbers 010891 – 010907 be authorised, as appended to these Minutes.

**Councillor Mrs Z Harris entered the Chamber at this juncture.**

**411/07 REPORT OF RECEIPTS TO 25<sup>TH</sup> APRIL 2008**

It was

**PROPOSED BY:** Councillor A Mayne  
**SECONDED BY:** Councillor Mrs A Mayne and

**RESOLVED** – That the Receipts for the period to 25<sup>th</sup> April 2008 be accepted.

**412/07 ROYAL AIR FORCES ASSOCIATION**

Members discussed the previously circulated request from the Royal Air Forces Association in respect of free use of the Town Hall for its Reception on Sunday 21<sup>st</sup> September 2008.

It was

**PROPOSED BY:** Councillor A J Ewart-James  
**SECONDED BY:** Councillor A Smith and

**RECOMMENDED** – That free use of the Town Hall and the remission of the £20.00 caretaker charge be granted to the Royal Air Forces Association for its Reception on Sunday 21<sup>st</sup> September 2008, subject to the usual conditions' being met.

**413/07 ASSETS REGISTER – REVIEW & UPDATE**

Members discussed the updated Assets Register which constituted part of the Intermediate Audit requirements. A hard copy had been made available in the Office for Members' perusal. The Mayor thanked the Town Clerk for the production of this reviewed document.

It was

**PROPOSED BY:** Councillor R H Carroll  
**SECONDED BY:** Councillor R Watson and

**RECOMMENDED** – That the updated Assets Register be approved.

**414/07 COVENANT REQUEST ON SOUTH ROAD RECREATION GROUND – TOWN CLERK'S REPORT 13/07 REFERS**

Members discussed the previously circulated letter from the County Member Mr C J Capon and the Town Clerk's report 13/07 in respect of the placing of a covenant on South Road Recreation Ground. The Chairman introduced the Town Clerk's report 13/07 and made particular reference to the preliminary legal advice from the Town Council's Solicitor and Local Plan Policy No LR9.

It was

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor A Mayne and

**RECOMMENDED** – That in the light of the legal advice, planning safeguarding constraints and in terms of the requirement by the Town Council to enhance and develop its recreational assets for the general benefit of the Town, Mr Capon be advised that his request for a covenant to be placed on Hythe's South Road Recreation Ground, having been considered, not be agreed.

**415/07 ALLOTMENT PRICE INCREASE**

Members considered the "ring fencing" of the enhanced charge (from £3.00 - £5.00 per perch) for the purposed of allotment site improvements, together with previously circulated correspondence from the Chairman of the Hythe & District Allotment Society and an allotment holder which related.

It was

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor R H Carroll and

**RECOMMENDED** – That the additional £2.00 per perch be incorporated into a separate Repair and Maintenance Fund within the Capital Budget for “ring fencing” and for improvements to the allotments.

**416/07 CHANGE OF BANK ACCOUNTS**

Members considered changing the reserve accounts following a review of the interest accrued.

It was

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor R H Carroll and

**RECOMMENDED** – That the Town Council’s reserve accounts (capital/revenue) be changed from the Nat West Business Reserve Account to the Community Reserve Account.

**417/07 CCTV TENDERING PROCEDURE**

The Chairman outlined the recommendation from the CCTV Committee in respect of tendering for the maintenance of the new digital system.

It was

**PROPOSED BY:** Councillor R H Carroll  
**SECONDED BY:** Councillor Mrs A Mayne and

**RECOMMENDED** – That the Town Clerk be authorised to obtain Tenders for the maintenance of the Hythe CCTV System.

It was then

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor Mrs Z Harris and

**RESOLVED:** That the Press and Public be excluded due to the confidential nature of the business under Section 1 Sub Section (2) of the Public Bodies (Admission to Meetings) Act 1960 from the following items:

**418/07 GROUNDS MAINTENANCE CONTRACT – RESOLVED MIN NO 356/07 REFERS – TOWN CLERK’S REPORT 11/07 REFERS**

Members reviewed the Ground Maintenance Contract following the Town Green Application decision on the 7<sup>th</sup> April 2008 not to grant Town Green Status on South Road Recreation Ground.

It was

**PROPOSED BY:** Councillor R H Carroll  
**SECONDED BY:** Councillor A J Ewart-James and

**RECOMMENDED – That:**

1. Shepway District Council continues to provide the Grounds Maintenance contract for this year at the lower received tender price of £47,566.98.
2. An extension for a further two years to be negotiated on a CPI based review.

**419/07 REPLACEMENT SPORTS PAVILION/BORROWING APPROVAL – TOWN CLERK’S CONFIDENTIAL REPORT 14/07 REFERS**

Members considered the way forward and assessed the financial provisions. The Town Clerk informed Members of the safety issues and the need for re-wiring the Pavilion in respect to insurance provisions.

**Councillors Mrs Z Harris and R Watson left the Chamber and returned during this item.**

It was

**PROPOSED BY:** Councillor R H Carroll  
**SECONDED BY:** Councillor Mrs A Mayne and

**RECOMMENDED –** That part of the Pavilion which was currently utilised to be provided with hot showers and rewired.

It was further

**PROPOSED BY:** Councillor R H Carroll  
**SECONDED BY:** Councillor Mrs A Mayne and

**RECOMMENDED – That:**

1. The De Haan Charitable Trust be requested to provide details of any proposals within the next three months.
2. Hythe Town Council be consulted on any plans at an early stage.

**Councillor A J Ewart-James left the Chamber at this juncture.**

**420/07 TOWN GREEN LEGAL COSTS**

The Town Clerk updated Members on the Town Green Costs in respect of the payment by Shepway District Council. This was noted by Members.

Meeting closed at 8.20 p.m.

Dated the Day of 2008

.....CHAIRMAN