

MINUTES

**OF THE ANNUAL STATUTORY MEETING OF**

**HYTHE TOWN COUNCIL**

**HELD ON THURSDAY 8<sup>TH</sup> MAY 2008**

**Present:** The Right Worshipful Mayor of Hythe  
Councillor A J Ewart-James (In the Chair)

Councillors Mrs K T Belcourt, R Belcourt, R H Carroll,  
M J Dearden, Mrs Z Harris, S W Hayward, M J Lyons,  
Mrs A Mayne, A Mayne, Mrs L Oliver, J Oliver, D Owen,  
J A Schoner, A Smith and R Watson

**Also Present:** The Town Clerk and Lay Preacher M Cox

**Apologies:** Councillors Mrs L Oliver, J Oliver, Mrs Z Harris and D Owen

The Mayor welcomed those civic dignitaries present, distinguished guests, Town Councillors and members of the public. The Mayor then called upon Lay Preacher M Cox to open the proceedings with prayers.

**01/08 ELECTION OF MAYOR – CIVIC YEAR 2008/2009**

The Mayor requested nominations for the appointment of Mayor for the ensuing Civic Year.

It was

**PROPOSED BY:** Councillor M J Lyons  
**SECONDED BY:** Councillor S W Hayward

That Councillor A J Ewart-James be elected as Town Mayor for the ensuing Civic Year 2008/9.

The matter was put to the vote and it was unanimously

**RESOLVED** – That Councillor A J Ewart-James be elected Town Mayor of Hythe for the ensuing Civic Year 2008/9.

**Councillor A J Ewart-James in the Chair.**

**02/08 DECLARATIONS OF ACCEPTANCE OF OFFICE**

The Mayor signed his declaration of acceptance of office as Chairman of the Council.

The Mayor announced that Mrs Rosemary Ewart-James had agreed to be his Mayoress and the Vicar of St Leonard's Church was to be the Town Council's Chaplain for the ensuing Civic Year. His personal Chaplain was to be the Reverend Barry Armson. The Mayor then presented Mrs Ewart-James with her Escort's medallion.

Councillor A J Ewart-James gave a speech and made presentations to the staff.

**03/08 APPOINTMENT OF DEPUTY MAYOR – CIVIC YEAR 2008/2009**

It was

**PROPOSED BY:** Councillor A J Ewart-James  
**SECONDED BY:** Councillor M J Dearden and

**RESOLVED** – That Councillor Mrs K T Belcourt be elected Deputy Mayor of Hythe for the ensuing Civic Year 2008/9.

The Mayor then invested the Deputy Mayor with her Badge of Office.

It was then

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor R Belcourt and

**RESOLVED** – That in accordance with resolved Min No 431/01 of Council that the meeting stand adjourned until 6.45 pm later that day.

**Councillors Mrs Z Harris and D Owen were present for the commencement of the evening Meeting.**

It was

**PROPOSED BY:** Councillor S W Hayward  
**SECONDED BY:** Councillor R H Carroll and

**RESOLVED** – That the meeting be reconvened.

**04/08 MINUTES OF THE COUNCIL MEETING OF 10<sup>TH</sup> APRIL 2008**

It was

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor R Belcourt and

**RESOLVED** – That the Minutes of the Town Council meeting held on the 10<sup>th</sup> April 2008, having been circulated, be confirmed as a correct record and signed by the Chairman.

**05/08 REGISTERING DECLARATIONS OF INTEREST**

Councillor A J Ewart-James declared a prejudicial interest in Min No 14/08 – Civic Allowance for the ensuing Civic Year.

Councillors A J Ewart-James, Mrs K T Belcourt and R Belcourt declared prejudicial interest in Min No 11/08 – CCTV Committee – Members of Hythe Against Crime.

Councillor A J Ewart-James declared a personal interest in Min No 12/08 – Civic Working Group – Proposed Speaker of the Cinque Ports.

Councillors S W Hayward and M J Dearden declared personal interests in Min No 24/08 Appointment of Hythe Town Council Representatives to Outside Bodies – Members of the Hythe Twinning Association.

**06/08 ADJOURNMENT OF MEETING**

There were no written or verbal questions from the public.

**07/08 MAYOR'S COMMUNICATIONS**

1. The Mayor informed Members that he had attended an exclusive luncheon with the Chairman of Shepway District Council and the Deputy Constable of Dover Castle, Brigadier Iain James, at Paul's restaurant in Folkestone.
2. The Mayor read out a letter to Members from the Brigadier to the Chairman of Shepway District Council, thanking him for the invitation to lunch and that it had been a pleasure to meet with him and the Mayor of Hythe.

**08/08 QUESTIONS UNDER STANDING ORDER NO 24(2) B(2)**

The question submitted by Councillor A Mayne was to be remitted to the Plans & Works Committee; viz: I earnestly request the Mayor, Councillor Alan Ewart-James, to discuss with his counter-part, the chairman of Shepway District Council, the continuing problems arising from apparent inadequate attention being given to the Hythe seafront, namely West Parade, Marine Parade and Princes Parade. In particular to dog fouling, shingle not being cleared creating a danger and the use of cycles in areas specifically designated "no cycling". I recognise that the problems are known not only to me, but to most Hythe Councillors. However, with the summer months ahead, I would suggest there must be some urgency.

**09/08 MINUTES OF THE PLANS & WORKS COMMITTEE MEETING HELD ON THE 22<sup>ND</sup> APRIL 2008**

It was

**PROPOSED BY:** Councillor R Beclourt  
**SECONDED BY:** Councillor M J Lyons and

**RESOLVED** – That the Minutes of the Plans & Works Committee Meetings held on the 22<sup>nd</sup> April 2008 be received and the recommendations contained therein be adopted.

**10/08 MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE MEETING HELD ON THE 1<sup>ST</sup> MAY 2008**

**Minute No 419/07 – Proposed Amendment – Hythe Sports Pavilion**

It was

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor R H Carroll and

**AGREED** – That the Town Clerk to obtain a specification and quotations for this work.

It was then

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor R H Carroll and

**RESOLVED** – That the Minutes of the Finance & General Purposes Committee Meeting held on the 1<sup>st</sup> May 2008 be received and the recommendations contained therein be adopted, subject to the above amendment's being incorporated.

**11/08 MINUTES OF THE CCTV COMMITTEE MEETING HELD ON THE 22<sup>ND</sup> APRIL 2008**

It was

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor M J Lyons and

**RESOLVED** – That the Minutes of the CCTV Committee Meeting held on the 22<sup>nd</sup> April 2008 be received and the recommendations contained therein be adopted.

**12/08 CIVIC WORKING GROUP MEETING HELD ON THE 22<sup>ND</sup> APRIL 2008**

It was

**PROPOSED BY:** Councillor M J Dearden  
**SECONDED BY:** Councillor J A Schoner and

**RESOLVED** – That the Minutes of the Civic Working Group Meeting held on the 22<sup>nd</sup> April 2008 be received and the decisions taken therein be endorsed.

**13/08 SEEDA PARTNERSHIP MEETING HELD ON THE 9<sup>TH</sup> APRIL 2008**

It was

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor Mrs K T Belcourt and

**RESOLVED** – That the Minutes of the SEEDA Partnership Meeting held on the 9<sup>th</sup> April be received.

**The Mayor left the Chamber for the discussion and vote on the following item:**

**14/08 CIVIC ANNUAL ALLOWANCE FOR 2008/2009**

**Deputy Mayor in the Chair**

Members were referred to the agreed budget provision of £3,000 Civic Allowance and £1,210 Speaker's Allowance for the Civic Year 2008/2009.

It was

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor M J Dearden and

**RESOLVED** – That the Civic Allowance be set at £3,000 and the Speaker's Allowance be set at £1,210 for the ensuing Civic Year 2008/2009.

**The Mayor returned to the Chamber and resumed the Chair.**

**15/08 APPOINTMENTS TO THE TWO STANDING COMMITTEES OF THE COUNCIL FOR THE ENSUING CIVIC YEAR**

It was

**PROPOSED BY:** Councillor M J Dearden  
**SECONDED BY:** Councillor R H Carroll and

**RESOLVED** - That the following appointments be made:

**Finance & General Purposes Committee**

Mayor and Deputy Mayor – Ex Officio, together with Councillors R H Carroll, Mrs Z Harris, S W Hayward, Mrs A Mayne, A Mayne, D Owen, J A Schoner, A Smith and R Watson.

**Plans and Works Committee**

Mayor and Deputy Mayor – Ex Officio, together with Councillors R Belcourt, M J Dearden, S W Hayward, M J Lyons, A Mayne, Mrs L Oliver and J Oliver.

It was then

**PROPOSED BY:** Councillor R H Carroll  
**SECONDED BY:** Councillor M J Dearden and

**RESOLVED** – That Council stand adjourned to permit the Principal Committees to carry out their business.

**MINUTES OF THE MEETING OF  
HYTHE TOWN COUNCIL'S  
PLANS & WORKS COMMITTEE  
HELD ON THURSDAY 8<sup>TH</sup> MAY 2008**

Present: The Right Worshipful Mayor of Hythe  
Councillor A J Ewart-James (In the Chair)

The Deputy Mayor  
Councillor Mrs K T Belcourt

Councillors R Belcourt, M J Dearden, S W Hayward, M J Lyons,  
A Mayne and J Oliver

Also Present: Councillors R H Carroll, Mrs Z Harris, Mrs A Mayne, D Owen,  
A Smith, J A Schoner and R Watson

Apologies: Councillors Mrs L Oliver and J Oliver

**16/08 ELECTION OF CHAIRMAN FOR THE ENSUING CIVIC YEAR**

It was

**PROPOSED BY:** Councillor M J Lyons  
**SECONDED BY:** Councillor M J Dearden and

**AGREED** – That Councillor R Belcourt be elected Chairman for the ensuing  
Civic Year.

**Councillor R Belcourt in the Chair.**

**ELECTION OF VICE-CHAIRMAN FOR THE ENSUING CIVIC YEAR**

It was

**PROPOSED BY:** Councillor R Belcourt  
**SECONDED BY:** Councillor D Owen and

**AGREED** – That Councillor M J Lyons be elected Vice-Chairman for the  
ensuing Civic Year.

**17/08 DECLARATIONS OF INTERESTS**

There were none declared.



**MINUTES OF THE MEETING OF  
HYTHE TOWN COUNCIL'S  
FINANCE & GENERAL PURPOSES COMMITTEE  
HELD ON THURSDAY 8<sup>TH</sup> MAY 2008**

Present: The Right Worshipful Mayor of Hythe  
Councillor A J Ewart - James (In the Chair)

The Deputy Mayor  
Councillor Mrs K T Belcourt

Councillors R H Carroll, Mrs Z Harris, S W Hayward,  
Mrs A Mayne, A Mayne, D Owen, J A Schoner, A Smith and  
R Watson.

Also Present: Councillors R Belcourt, M J Dearden and M J Lyons

Apologies: Councillors Mrs L Oliver and J Oliver

**19/08 ELECTION OF CHAIRMAN FOR THE ENSUING CIVIC YEAR 2008/9**

It was

**PROPOSED BY:** Councillor R H Carroll  
**SECONDED BY:** Councillor D Owen and

**AGREED** – That Councillor J A Schoner be elected Chairman of the Finance & General Purposes Committee for the ensuing Civic Year.

**Councillor J A Schoner in the Chair.**

**20/08 ELECTION OF VICE-CHAIRMAN FOR THE ENSUING CIVIC YEAR 2008/9**

It was

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor R Watson and

**AGREED** – That Councillor R H Carroll be elected as Vice-Chairman of the Finance & General Purposes Committee for the ensuing Civic Year.

**21/08 DECLARATIONS OF INTERESTS**

There were none declared.



It was then

**PROPOSED BY:** Councillor J A Schoner  
**SECONDED BY:** Councillor R H Carroll and

**RESOLVED – That the Council Meeting be reconvened.**

**23/08 APPOINTMENT OF MEMBERSHIP TO COMMITTEES OF COUNCIL**

**(i) Standing Orders Committee**

It was

**PROPOSED BY:** Councillor D Owen  
**SECONDED BY:** Councillor R Belcourt and

**RESOLVED –** That the following Members be appointed to serve: Councillors J A Schoner, M J Dearden, M J Lyons and A Mayne.

**(ii) Aims & Objectives Committee**

It was

**PROPOSED BY:** Councillor R Watson  
**SECONDED BY:** Councillor S W Hayward and

**RESOLVED –** That the following appointments be confirmed: Councillors R Belcourt, J A Schoner, R H Carroll, D Owen, S W Hayward and M J Dearden.

**(iii) CCTV Committee**

It was

**PROPOSED BY:** Councillor R H Carroll  
**SECONDED BY:** Councillor a Smith and

**RESOLVED –** That the following Members be appointed to serve: Councillors J A Schoner, Mrs A Mayne, A Mayne and M J Lyons.

**(iv) Crime Reduction Committee**

It was

**PROPOSED BY:** Councillor A Smith  
**SECONDED BY:** Councillor M J Dearden and

**RESOLVED –** That the following councillors be appointed to serve: Councillors A J Ewart-James, Mrs K T Belcourt, R Belcourt, R H Carroll, D Owen and J A Schoner.

**24/08 APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

It was

**PROPOSED BY:** Councillor M J Dearden  
**SECONDED BY:** Councillor R H Carroll and

**RESOLVED** – That the following Hythe Town Council representatives be appointed to the following outside bodies:

- (a) Age Concern  
Councillors Mrs K T Belcourt and A Mayne.
- (b) Hythe Chamber of Commerce & Tourism  
Councillors Mrs Z Harris and D Owen.
- (c) Hythe Twinning Association  
Councillors R Belcourt and A Smith.
- (d) Kent Association of Parish Councils – Shepway Area Committee  
Councillors Mrs Z Harris and R Watson.
- (e) Shepway Citizens Advice Bureau Management Committee  
Councillor A Mayne.
- (f) Shepway Tourism Action Group  
Councillors Mrs Z Harris and D Owen.

**25/08 APPOINTMENT OF BANDSTAND CO-ORDINATOR**

It was

**PROPOSED BY:** Councillor R H Carroll  
**SECONDED BY:** Councillor K T Belcourt and

**RESOLVED** – That Councillor J A Schoner be appointed as the Town Council's Bandstand Co-ordinator for the Civic Year 2008/2009.

**26/08 ASM 2009**

In accordance with Standing Order No 2 (b) Members discussed the amendment of the date for the ASM in 2009 to allow for the handing over of the Speakership,

It was

**PROPOSED BY:** Councillor M J Dearden  
**SECONDED BY:** Councillor J A Schoner and

**RESOLVED** – That the date for the ASM 2009 be changed from the 14<sup>th</sup> May 2009 to the 22<sup>nd</sup> May 2009, to allow for the handing over of the Speakership.

