

MINUTES OF THE
SPORTS PAVILION SUB-COMMITTEE MEETING
HELD ON 24TH JULY 2008

Present: Councillor R H Carroll (In the Chair)
Councillors A Smith and R Watson

Also Present : Councillor Mrs K Belcourt, Mr Nigel Thorpe of CTM Architects and the
Town Clerk

Apologies: None

1. **DECLARATIONS OF INTEREST**

There were none declared.

2. **MINUTES OF THE MEETING HELD ON THE 25TH JUNE 2008**

It was

PROPOSED BY: Councillor A Smith
SECONDED BY: Councillor R Carroll and

AGREED – That the Minutes of the Sports Pavilion Sub-Committee Meeting held on the 25th June 2008 be approved as a correct record.

3. **ADJOURNMENT OF MEETING**

It was

PROPOSED BY: Councillor R Carroll
SECONDED BY: Councillor A Smith and

RESOLVED – That the meeting stand adjourned.
Please see statement by Mr. Metherell which is appended to these minutes.

Councillor R Watson entered the Committee meeting at this juncture, followed by Mr Nigel Thorpe.

4. **GRANT APPLICATIONS**

The Town Clerk updated Members on the submission of grants to the Foundation for Sports and the Arts, the Colyer Fergusson Trust and the Peter De Haan Foundation, all of which would take between 5-6 months to process. Saga had declined to assist. The Sports Lottery Fund was directing football projects to the Football Foundation. It was

PROPOSED BY: Councillor R Carroll
SECONDED BY: Councillor A Smith and

AGREED – That the Town Clerk write to the Secretary of the Hythe Institute Fund, with a view to the setting up a a of a meeting with the Trustees to put forward a proposal for some of the Trust's funds being allocated towards this community project.

5. FOOTBALL FOUNDATION –FUNDING APPLICATION

The Town Clerk updated Members on the progress of the Football Development Plan. The last meeting of the Working Group had been held on Monday 21st July and a draft plan had been worked through. This draft plan was to be presented to the forthcoming FA surgery meeting which was to be held on 30th July at Chatham and which was to be attended by the Town Clerk, Jim Lynch and a football club representative.

It was then

PROPOSED BY: Councillor R Carroll
SECONDED BY: Councillor A Smith and

RESOLVED - That the Press and Public be excluded from the meeting for the following item on the grounds that the Item was entirely concerned with the details of the following quantity surveyor’s report which was deemed to contain commercially sensitive information.

6. QUANTITY SURVEYOR’S REPORT

The report had been previously circulated to Members. Each item was dealt with in turn, so as to ensure that savings in costs could be identified, wherever practicable.

Item 2.1 b

Nigel Thorpe was to contact John Gabbe for further details on the use of “Sarnafil”, as there was a potential significant saving on this item.

Item 2.1 c

This item could be modified to use bricks rather than render.

Item 2.1 h

This item could be changed for a simpler version. Retractable staircase was proposed to be removed.

Item 2.5 b

Lift to be removed with options considered for either a chairlift / ambulance staircase to be examined. Nigel Thorpe was to speak to the Access Officer in regard to this item.

Balcony

Costings were to be re-assessed both with and without balcony. The removal of the balcony would lead to a “knock on” reduction in terms of Item 2.1 f.

Item 4

A simpler solution for the surface was proposed.

The suggested savings were estimated to be as follows :

Item 2.1 b -	£ 60,000
Item 2.5 b -	£ 30,000
Item 2.1 h -	£ 15,000
Item 2.5 b -	£ 5,000
Balcony/Stairs -	£ 20,000
Item 4 -	£ 27,000
Estimated Total -	£157,000

The above reductions would commensurately affect the Preliminaries and Contingency amounts and it was necessary to factor into the project Professional Fees at a rate of 10%, together with an estimate for the cost of demolition.

The demolition costs were to allow for ground clearance (to include to 0.5m below the ground level). The potential for backfilling of the excavated area via some of the AP workings was mooted, which would potentially reduce costs.

It was

PROPOSED BY: Councillor R Carroll
SECONDED BY: Councillor R Watson

AGREED – That:

- (i) All the above items be considered for deletion/ savings so as to bring the overall cost of the project down below £800k, to include demolition of the existing Pavilion and the addition of professional fees at a rate of 10%.
- (ii) The Quantity Surveyor to be requested to prepare a revised cost structure in line with the above proposals.
- (iii) If necessary, for the purpose of the Football Foundation application, two of the proposed changing rooms be marked for the purpose of utility, coaching and training rooms.

It was further

PROPOSED BY: Councillor A Smith
SECONDED BY: Councillor R Watson

AGREED – That:

The idea of Mr Roger De Haan for boat storage on the Recreation Ground was not deemed to be acceptable.

7. **DATE & TIME OF NEXT MEETING**

To be determined, following on from the revisions requested and the outcome from the Surgery meeting on 30th July.

Meeting closed at 6.12 pm.

Mr Metherell's Comments

Mr Metherell referred to previously submitted queries which he had placed within his e mail to the Chairman dated 18th July and highlighted in one of his subsequent e mails on 24th July. As he was not allowed to ask these questions at the Sub-Committee he reiterated his statement in regard to the demolition of the present Pavilion and whether or not this particular item was included in the overall costs of the new Pavilion.

He further stated that he was not against new changing rooms for football and cricket per se.

The Chairman advised that he was going to respond to Mr Metherell upon his return from holiday.