

MINUTES  
OF THE MEETING OF  
PLANS AND WORKS COMMITTEE  
HELD ON THE 8<sup>TH</sup> DECEMBER 2009

- Present:** Councillor R Belcourt (In the Chair).  
Councillors Mrs Z Harris, S Hayward, A Mayne & D Owen.
- Apologies:** Councillor Mrs K Belcourt, M Dearden & A Ewart James.
- Also Present:** Donna Martin – Melocard & Jenifer Lawford - Plans & Work Clerk.

**261/09 MINUTES OF THE MEETINGS OF THE 17<sup>TH</sup> NOVEMBER 2009**

It was

**PROPOSED BY:** Councillor S Hayward  
**SECONDED BY:** Councillor A Mayne and

**RESOLVED** – That the previously circulated Minutes of the Plans and Works Meeting held on the 17<sup>th</sup> November 2009, having been circulated, be signed as a correct record of the meeting.

**262/09 REGISTERING DECLARATIONS OF INTEREST**

It was noted that all Councillors present had a Prejudicial Interest in planning application Y09/1084/SH (Sanford House). As the land was owned by Hythe Town Council, it was deemed that they had a vested financial interest.

**263/09 ADJOURNMENT OF MEETING FOR PUBLIC INCLUSION IN ACCORDANCE WITH STANDING ORDER NO. 70**

It was

**PROPOSED BY:** Councillor D Owen  
**SECONDED BY:** Councillor A Mayne and

**RESOLVED** – That the meeting stand adjourned.

\* Mr Chitty spoke to the Committee regarding planning application Y09/1084/SH. His comments are summated at the end by do not constitute part of the minutes.

Councillor Mrs Z Harris joined the Committee meeting at this juncture.

It was then

**PROPOSED BY:** Councillor D Owen  
**SECONDED BY:** Councillor S Hayward and

**RESOLVED** – That the meeting be re-convened.

**264/09 MELOCARD – RESOLVED MINUTE NO. 217/09 REFERS**

Donna Martin of the Melocard Initiative gave a brief presentation regarding the Melocard, a scheme which she believed could help encourage local people to shop locally. Donna explained that she was expecting to form a partnership with Shepway District Council and hoped that Hythe Town Council would also support and promote the initiative.

It was

**PROPOSED BY:** Councillor R Belcourt  
**SECONDED BY:** Councillor D Owen and

**RECOMMENDED** - That Hythe Town Council supports in anyway the setting up of the Melocard initiative in Hythe.

**265/09 APPLICATIONS, PLANS & TPOs**

It was

**PROPOSED BY:** Councillor S Hayward  
**SECONDED BY:** Councillor D Owen and

**RESOLVED** – That the following observations be made:

**i) Planning Application**

<b><u>APPLICATION</u></b>	<b><u>DETAILS</u></b>	<b><u>COMMENTS</u></b>
<b>Y09/0992/SH</b>	Brambles, Cannongate Road, Hythe, Kent Outline application for the erection of a detached dwelling. <i>Applicant: Mr &amp; Mrs B Shearn</i>	<b>Support</b>
<b>Y09/1030/SH</b>	45 Valestone Close, Hythe, Kent CT21 5SW Excavation and levelling of front part of garden area to east of dwelling, erection of 1.740M retaining Wall, formation of steps and new hard surface area (retrospective application). <i>Applicant: Mr L Murphy</i>	<b>Support</b>
<b>Y09/1032/SH</b>	37 Spring Lane, Hythe, Kent CT21 5TL Erection of a two storey side extension with first floor in the roofspace, together with installation of front and rear dormer windows, following demolition of existing garage – variation of condition 5 of planning permission Y09/0817/SH to enable alterations to windows in rear dormer. <i>Applicant: Mr S Sales</i>	<b>Support</b>
<b>Y09/1039/SH</b>	4 Hillside Street (Avenue Cottage), Hythe, Kent CT21 5DL Various works to 11 trees the subject of Tree Preservation Order No. 15 of 1994. <i>Applicant: Mrs P Kennedy</i>	<b>Subject to Arboricultural Officer's approval.</b>
<b>Y09/1060/SH</b>	Marjorome, Cannongate Road, Hythe, Kent Various works to 21 trees the subject of Tree Preservation Order No. 19 of 1988. <i>Applicant: Miss C Eldred</i>	<b>Subject to Arboricultural Officer's approval.</b>
<b>Y09/1061/SH</b>	44 Palmarsh Avenue, Hythe, Kent CT21 6NR Erection of a two storey side extension incorporating garage, together with erection of a single storey rear/side extension and other external alterations. <i>Applicant: Mr R Wrelton</i>	<b>Support</b>
<b>Y09/1062/SH</b>	42 Seaton Avenue, Hythe, Kent CT21 5HH Erection of a single storey rear extension. <i>Applicant: Mr J Knight</i>	<b>Support</b>
<b>Y09/1074/SH</b>	158E High Street, Hythe, Kent CT21 5JR Change of use of first floor from gym to one self-contained flat. <i>Applicant: Mr B Day</i>	<b>Support</b>
<b>Y09/1084/SH</b>	Sanford House, 3 Stade Street, Hythe, Kent Erection of a single storey front extension. <i>Applicant: Miss C Drury – Age Concern</i>	<b>Noted.</b>

<b>Y09/1102/SH</b>	6 Hillside Street, Hythe, Kent CT21 5EJ 30-40% Crown reduction of a Fig tree and 40-50% reduction of three Bay trees, all situated within a Conservation Area. <i>Applicant: Mr J Ward</i>	<b>Subject to Arboricultural Officer's approval.</b>
<b>Y09/1104/SH</b>	Broad View, Hillside Street, Hythe, Kent Crown reduction of 35% to one Mulberry tree and one Apple tree situated within a Conservation Area. <i>Applicant: Mrs Hanson</i>	<b>Subject to Arboricultural Officer's approval.</b>
<b>Y09/1105/SH</b>	8 Hillside Street, Hythe, Kent CT21 5EJ 30% crown reduction of two Bay trees and pollarding of a Willow tree situated in a Conservation Area. <i>Applicant: Mrs A Phenton</i>	<b>Subject to Arboricultural Officer's approval.</b>
<b>Y09/1106/SH</b>	8 Park Road, Hythe, Kent CT21 6DH Erection of a side extension to existing garage. <i>Applicant: Mr S Clar</i>	<b>Support</b>

- ii) **Tree Preservation Order No. 14 of 2009 (Land between 20 & 24 Station Road, Hythe)**  
It was noted.

**266/09 PLANTING OF WHIPS AND TREES BETWEEN TWISS ROAD ALLOTMENTS AND THE NEW FOOTBALL PITCH**

The planting of natural hedgerow/trees between the new pitch area and the allotments was considered and Members noted that there were no apparent financial implications.

It was

**PROPOSED BY:** Councillor R Belcourt  
**SECONDED BY:** Councillor D Owen and

**RECOMMENDED** – That a natural hedgerow/trees be planted between the new pitch area and the allotments.

**267/09 DEFECTS – FLOWERBEDS & GARDENS**

It was

**PROPOSED BY:** Councillor D Owen  
**SECONDED BY:** Councillor R Belcourt and

**RESOLVED** – That a letter be written to Shepway District Council advising that it appeared that along the south bank of the canal (from Twiss Road to Ladies Walk) cars were increasingly found to be parking and damaging the grass verges.

The meeting finished at 10.12 am

Dated this                      Day of                      2010

.....CHAIRMAN

\* Mr Chitty spoke regarding planning application Y09/1084/SH (Sanford House, Stade Street, Hythe). Mr Chitty considered the extension design to be “incongruous” to the existing building, and amongst his varied concerns was the issue of the grills which were to be placed upon the windows, he believed that this would be detrimental to the look for the building. Mr Chitty was seeking assurances that the front of building would not become a shop front and was keen to see the existing ragstone wall stay in situ. Mr Chitty confirmed that he would outline his concerns in a letter which would be forwarded to Shepway District Council.